



Holy Cross Lutheran Church
Council Meeting Minutes
April 20, 2022

Attendees: Pastor Martin Eldred, Sam Carter, Cheryl Smith, Joe Baggett, Deb Reilly, Eugene Bain, Karen Faulkner Anne Geiger, Carol Shaffer, Gary Wolfe, Jeremy Shoop

Absent: Chris Nelson, Stanley Medikonda, Chip Edwards, Deb Reilly

I. Call to Order

President Sam Carter called to order the meeting of the Holy Cross Lutheran Church (HCLC) Council at 6:42 p.m.

II. Devotions

Joe Baggett led devotions and Pastor followed with prayer.

Draft Agenda

Call to Order

1. Devotions
2. Approval of the minutes
3. Treasurer's Report and Approval
4. Director of Music & Liturgy Report
5. Pastor's Report
6. Reading of correspondence
7. VP/Finance Committee Report – Stanley is out of the country this month
8. Reports of ministry teams
 - a. Community Outreach – Written report submitted/Deb Reilly will be absent
 - b. Christian Education – Chip Edwards
 - c. Stewardship – Chris Nelson
 - d. Worship & Music – Carol Shaffer
 - e. Property – Gary Wolfe
 - f. Personnel – Gene Bain
 - g. Fellowship – Anne Geiger
 - h. Youth – Vacant
 - i. Evangelism – Karen Faulkner
9. Unfinished business
 - a. Synod Assembly attendees
 - b. Personnel Budget cost overrun

10. New business
 - a. Add RIC symbol to banners (rather than reuse old ones for community events)
 - b. Herndon Reston Women's Group request
 - c. Need participants in upcoming Vanco webinars
 - d. Need participants in upcoming VDEM webinars
 - e. Need to write VDEM grant applications
 - f. Research Accessibility grant possibilities
11. Closing prayer
12. Adjournment

III. Approval of Minutes

A correction of the minutes was noted and made prior to the meeting. Eugene Bain made the motion to approve the minutes from the March 21, 2022 meeting. The minutes were approved. Joe Baggett seconded approval. The motion passed unanimously.

Treasurer's Report

Joe Baggett submitted his report prior to the meeting. He noted that comp changes go back two years. Funds were sent to the wrong place, but have since been sent to the correct place. Carol Shaffer made the motion to approve the Treasurer's Report. Gary Wolfe seconded and all are in favor of approval.

IV. Director of Music and Liturgy Report

Jeremy Shoop did not submit a written report. He said that Holy Week went very well. Attendance was good. Reston Pride approved festival. Holy Cross Lutheran will be announced as one of the sponsors. The event will be held on June 4th. We will need a new banner for the event. Mama Mia opens at Herndon High School this week.

V. Pastor's Report

Pastor Martin echoes Jeremy's report and said that it was nice to see the church not quite, but close to full. He went on to say that it was nice to see new faces and faces that we haven't seen for a while. Three or four couples are moving toward wanting to join and one couple is definite. A lunch is planned after a late service to meet and answer any questions. Three are Lutherans. The wife of a young couple is Lutheran and the husband is not, nor is he baptized.

Last Tuesday, Pastors met with the bishops of ELCA (DC, MD and DE) at MarluRidge. They discussed reordination of their vows. Since this was an in-person session, Pastor Martin learned new faces and new names.

VI. Reading of Correspondence

Sam Carter said that the Herndon Reston Group would like to use the larger classroom on Saturday mornings. We will discuss later about whether we can accommodate them. They would like to meet from 8:15 a.m. to 9:15 a.m.

VII. Vice President/Finance Committee Report

Stanley Medikonda is out for the entire month of April. Gene Bain has a special request as he'd like to see the report like we used to do it. Now we have one line and it is difficult to see where we have problems. Sam said that the budget lines were reduced because of a lot of nitpicking. The main reason it was also done was to make it less confusing for payroll. It can be changed, but we will continue to do the same one-line format

for the Annual Meeting. Gene Bain said that we need to think about budgets for next year now. Sam is revising his spreadsheet report. Carol Shaffer said that she is concerned that we are not to spend anything right now, but that will come to a head. Sam Carter said that each ministry has its own workbooks so we can see where we're going to have problems. We may have to go back to the congregation and get more money approved, but we'll have to see how Teresa plans to handle the situation.

VIII. Reports of Ministry Teams

Outreach – Deb Reilly sent a written report.

Education – Chip Edwards is not here. Both Chip and his mother are having health problems right now. Please keep them in your prayers.

Stewardship – Chris Nelson is not here this evening.

Worship – Carol Shaffer submitted a written report and added that they may need more people in May.

Property – Gary Wolfe sent a written report and said that everything is in it. He said that the filters were replaced as well as the light bulbs. A second cleanup is planned for April 30th. They need someone to paint the copy room. People from the Town of Herndon are coming to inspect for asbestos. Dominion Power along with Honeywell looked at replacing lights and checked the AC. There may be some cost but a lot will be at their expense.

Personnel – Gene Bain reported that Portico and PayChex now matchup and it is a big improvement. Theresa will go onto her husband's health insurance the 1st of May. She will come off of ours the 15th of April. We were billed for half a month and she is not insured. Joe Baggett said that unauthorized payments totaling \$3,463.79 for the months of January, February, March and part of April were submitted. He said that some thought must be given to it and there are different options available. We will resolve at the next meeting.

Fellowship – Anne Geiger said that all of the “stuff” on the back table will go to the Narthex on Sunday and anything left will then go to The Closet.

Evangelism – Karen Faulkner said that everything went well for the Egg Hunt. It was in a new location and the coordinators worked really hard. Between the services on Sunday, there were between 8 to 10 children who participated in the egg hunt at HCLC. On Saturday, a tent pole was discovered to be bent. We will need a new tent – 10x40 pop-up. The current tent won't make it to the next event. Karen will take the lead on the card brigade to see us through to the end of the year.

Unfinished Business

Synod Assembly attendees are needed: need a man and a woman. Reminder to get May Quest article in. Joe Baggett said that the attendees used to be elected to the Synod Assembly. We should have the nominating committee handle this.

New Business

We will add RIC symbol to the new banners. We need to get actual decals for the doors and change the new sign with the church colors. VA Department of Management – Need participation in their webinar and submit a grant. To make physical changes to the vestibule for the outside, it will cost between \$30K to \$50K.

Jeremy said that a door in the back has a bullet hole in it and there is mold on the bottom that should be replaced. The lighting in the parking lot needs improvement. The estimate for the restrooms project came in higher by \$100K. Sam needs to research getting a grant for help with that project. Anne Geiger said that she will do the VDEM video and volunteer to do the grant application. We need to research Accessibility Grant possibilities.

Adjourn

Pastor Martin ended the meeting with a closing prayer. The meeting was adjourned at 7:29 p.m.

REMINDERS:

Devotions

May – Anne Geiger

June – Karen Faulkner

Meetings

May 9 – ExComm (4:00 p.m.)

May 16 – Council Meeting (7 p.m.)

June 13 – ExComm (4:00 p.m.)

June 20 – Council Meeting (7 p.m.)