



Holy Cross Lutheran Church
Council Meeting Minutes
February 13, 2023

Attendees: Sam Carter, Joe Baggett, Vivian Jefferson, Karen Faulkner, Anne Geiger, Gene Bain, Gary Wolfe, Chip Edwards, Chris Nelson, Pastor Martin Eldred, Jeremy Shoop, Philip Isaiah

Absent: Cheryl Smith

I. Call to Order

Sam Carter called to order the Zoom meeting of the Holy Cross Lutheran Church (HCLC) Council at 7:00 p.m.

II. Devotions

Vivian Jefferson led devotions and Pastor Martin led the opening prayer.

III. Draft Agenda

- Call to Order
- Devotions – Vivian Jefferson
- Approval of the Minutes
- Treasurer’s Report and Approval
- Director of Music and Liturgy Report
- Pastor’s Report
- Reading of correspondence
- Reports of ministry teams
- VP/Finance Committee Report
- Unfinished Business
 1. Reminder of wedding gift from Council to Bishop Ortiz by 19 Feb 2023
 2. Appoint VP to fill vacant position – Philip Isaiah
- New Business
 1. Appointment of Audit Committee
- Closing prayer
- Adjournment

IV. Approval of Minutes

Anne Geiger made the motion to approve the minutes from the January 16, 2023 meeting. The minutes were approved. Karen Faulkner seconded approval. All voted in favor of approval.

V. Treasurer’s Report

Joe Baggett submitted his report prior to the meeting. Vivian Jefferson made the motion to approve the report and was seconded by Anne Geiger. All voted in favor of approval.

VI. Director of Music and Liturgy Report

Jeremy Shoop submitted a written report. It's self-explanatory. Jeremy mentioned that the Lent Sunday Worship and Lent Midweek Worship have the theme of Ask.

VII. Pastor's Report

Pastor Martin submitted his report. It is self-explanatory. The theme for Lent is "Ask," and focuses on questions, specifically those questions we have about faith and our relationship with Jesus. In many circles, questioning and church are treated like oil and water, and often seen as proof of unfaith." Biblically, however, nothing could be further from the truth. The Bible is filled with stories of God's people asking question, often hard, direction questions. Often, as in the Psalms, these tough questions are left unanswered. That is part of faith.

VIII. Correspondence

No report.

IX. Reports of Ministry Teams

Education – Chip Edwards reported on the child protection oversight policy (CPP). The yearly review for the Sunday School Supervisor was completed. The state training for the Sunday School Supervisor was also completed. He received consent form for background check for the Sunday School Supervisor. He has also received a list of additional people who will need to go through the CPP qualification steps. Adults working with quilting will need to go through CPP training also. Anne will get with Chip to see what is needed. The policy will be reviewed at the March 20 meeting.

Evangelism - Karen Faulkner provided a written report. Events for the next 6 months include the 2023 Easter Egg Hunt on April 8th, Reston Pride Event on Saturday June 3, Loudoun Pride Event on June 4 and the Herndon Festival on June 1-4.

Worship – Carol Shaffer noted that the electrified candle had been received and modifications were being made by Sam prior to being installed.

Fellowship – Anne Geiger submitted a written report. Anne noted that the regular fellowship hour continues after both services and she encouraged people you see in church to stop by the Fellowship Hall to chat. Upcoming events include soup and sandwich dinners during Lent to be starts March 1. Jeremy and Karen volunteered to bring soup.

Outreach – Vivian Jefferson submitted a written report where she highlighted the new activity of Emergency Care Kits suggested by the church administrators. Continuing activities include monthly food collection, Lunch for the Soul, quilts for Lutheran World Relief, and ELL classes. She did raise the issues of nursery attendants for ELL classes and air scrubbers for the classrooms and nursery.

Personnel – Gene Bain submitted a written report. He reported the document "What You Need to Know About Church Compensation" has been updated. This will be an addendum to the Holy Cross Personnel Manual. It is a detailed guide that shows Holy Cross's compensation process to be used by the Personnel Team and the Audit Team. He met with the Audit Team and discussed payroll and benefits areas that should be audited.

Property – Gary Wolfe submitted a written report. The spring workday is scheduled for Saturday April 1. Two activities have been planned so far – removal of the vegetation on the Exit side of the parking lot and replacement of damaged tiles in the Fellowship Hall.

Stewardship – Chris discussed stewardship schedule for Giving Sundays. He will follow up with Pastor to schedule.

X. Vice President/Finance Committee Report

No report yet.

Unfinished Business

1. Council was reminded to provide contribution towards the wedding gift for Bishop Ortiz are due by 19 Feb 2023.
2. Philip Isaiah was appointed as VP to serve the vacant position. This was moved by Anne and seconded by Karen. Philip will serve until the Annual Meeting where he will be able to serve a full term. He will be installed on Sunday February 19.
3. Nursing Staffing – Pastor provided the names of Luisa Sofia Perez Alvarez and Catherine Silva. He has met with them and they agreed to background checks. Pastor, Sam, and Gene will give approval. Anne motioned that we proceed with hiring them with a second by Philip. The motion passed unanimously. Gene added that the pay for a nursery assistant was \$15.93/hr.

New Business

1. New members of the Audit Committee were appointed. New members are Kristin Andersen, Craig Swanson, and Diana Virgo. Motion was made by Anne with a second by Gene. Motion passed unanimously.
2. Anne will coordinate transportation for Kate Flegal to the Rehab Center.
3. Vivian asked that Air Scrubbers be researched for use in the nursery and classrooms. Gary to look into availability and pricing.

Adjourn

Pastor Martin led the closing prayer. Anne Geiger made a motion to adjourn at 8:00 p.m. The motion was seconded by Karen Faulkner. All approved.

REMINDERS:

Devotions

March – Joe Baggett

April –

Meetings

February 25th – Council Retreat (Fellowship Hall @ 9:00 a.m.)

March 20 – Council Meeting – (In-Person @ 7 p.m.)

April 20 – 7 p.m. (via Zoom)